

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Coatesville Area Senior High School Auditorium
OCTOBER 24, 2017 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President	(Operations Committee)
Ann M. Wuertz, Vice President	(Education & Policy Committees)
Stuart C. N. Deets	(Finance Committee)
Brenda L. Geist	(Operations Committee)
Bashera Grove	(Policy Committee)
James Hills	(Education & Finance Committees)
Laurie C. Knecht	(Operations Committee)
Thomas Siedenbuehl	(Finance & Policy Committees)
Deborah L. Thompson	(Education Committee)

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning
Ronald G. Kabonick, Director of Business Administration and School Board Secretary
Karen Hall, Director of Human Resources
Dr. Cynthia Ajemian, Director of Special Education
Rita Perez, Director of Pupil Services
Jason Palaia, Director of Elementary and Secondary Education

Student Representatives

Jared Elters, Senior Class Representative
Diamond Marrow, Junior Class Representative

Solicitor

Michael I. Levin, Esquire

5. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the September 26, 2017 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the October 10, 2017 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session will be held on Monday, October 23, 2017 for legal and personnel reasons.
An executive session was held on Monday, October 9, 2017 for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
November 14, 2017	6:00 PM	Committees & Special Meeting	C.A.S.H.S. Auditorium
November 28, 2017	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium
December 5, 2017	6:00 PM	Reorganization of School Board	C.A.S.H.S. Auditorium
December 5, 2017	<i>Immediate following Reorganization Mtg.</i>	Regular School Board Meeting	C.A.S.H.S. Auditorium

SPECIAL REPORTS

Presentation - David Schrader, The Schrader Group

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. FINANCE COMMITTEE (Stuart Deets, Chair)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)

B. First Tech Challenge Grant – 9/10 Center

RECOMMENDED MOTION: That the Board of School Directors accepts a donation in the amount of \$550 (\$275 for the STEM / Robotics Team entry fee and an additional \$275 for materials).

C. Annual Dictionary Project Donation - Rotary Club of Coatesville

RECOMMENDED MOTION: That the Board of School Directors accepts the Dictionary Project donation of dictionaries for all 3rd grade students at CASD from the Rotary Club of Coatesville.

D. C.C.R.E.S. Agreement for Services

RECOMMENDED MOTION: That the Board of School Directors approves the Agreement for Services between CASD and CCRES, as presented.

E. Traffic Signal Maintenance Contract - Signal Service Inc.

RECOMMENDED MOTION: That the Board of School Directors approves the proposal from Signal Service Inc. to maintain and repair traffic signals for Caln, Rainbow, East Fallowfield and King’s Highway Elementary Schools, and South Brandywine Middle School, as per the attached agreement.

F. Fisher Scientific - Microscope Donation – Friendship Elementary School

RECOMMENDED MOTION: That the Board of School Directors accepts the donation of 75 middle school compound rotation microscopes valued @ \$195 from Fisher Scientific, as presented.

G. Appointment of Director of Business Administration – Jeffrey Ammerman

RECOMMENDED MOTION: That the Board of School Directors approves the employment agreement, as presented, with Mr. Jeffrey Ammerman as Director of Business Administration for a term to begin no later than December 15, 2017 and ending December 14, 2021, at a starting annual salary of \$157,500.00. (*Enclosure*)

H. Appointment of Board Secretary - Karen Hall

RECOMMENDED MOTION: That the Board of School Directors hereby appoints Karen Hall as Board Secretary effective November 3, 2017.

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Kingston, Katie, Special Education Teacher for South Brandywine Middle School. Letter Dated: 10/16/2017. Reason: Personal. Effective: 12/1/2017.

b. FEDERATION

- 1) Coover, Philip, Custodian for King's Highway Elementary School. Letter Dated: 10/12/2017. Reason: Personal. Effective: 10/12/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Fianza, Anjanette, Twilight Spanish Tutor for the Coatesville Area High School Campus. Posted: 10/25/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Herman, Deborah, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

- a. CATA
 - 1) Rickabaugh, Elizabeth, Elementary Teacher for Rainbow Elementary School.
Effective: 10/5/2017—10/27/2017.
- b. CATSS
 - 1) Sweigart, Heather, Special Education Aide for Rainbow Elementary School.
Effective: 10/14/2017—11/24/2017.

4. Involuntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

- a. FEDERATION
 - 1) Crespo, Melissa, move from B Custodian at Rainbow Elementary School to Coatesville Area Senior High School. Effective: 10/12/2017.

5. Creation of New Position(s)

RECOMMENDED MOTION: That the Board of School Directors approves the creation of the following positions:

- a. EXTRA DUTY
 - 1) Creation of a Pilot Art Club for North Brandywine Middle School.
 - 2) Creation of a Pilot Safety Club for the following elementary schools:
 - East Fallowfield Elementary School
 - Friendship Elementary School
 - King's Highway Elementary School
 - Reeceville Elementary School.

J. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approves the Human Resources Addendum of resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

- a. CATSS
 - 1) Dunn, Cathleen, 8 Hour Attendance Secretary for the Coatesville Area Senior High School. Letter Dated: 10/18/2017. Reason: Personal.
Effective: 10/20/2017.

- 2) Stringer, Jennifer, 5.75 Hour Special Education Instructional Assistant for Reeceville Elementary School. Letter Dated: 10/19/2017. Reason: Personal. Effective: 10/20/2017.

b. EXTRA DUTY

- 1) Brown, Kiara, 7th Grade Basketball Coach for Scott Middle School. Letter Dated: 10/18/2017. Reason: Personal. Effective: 10/18/2017.
- 2) McDonald, Peyton, Cheerleading Coach for North Brandywine Middle School. Letter Dated: 10/18/2017. Reason: Personal. Effective: 10/20/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Rudisill, Eileen, Assistant Principal for the Coatesville Area Intermediate High School. Posted: 8/3/2017. Salary: \$94,000 (pro-rated). Degree: BA—Spanish, Immaculata University. MA—Educational Leadership, Immaculata University. Certifications: Principal K-12, Spanish K-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Brosius, William, Game/Event Worker for the Coatesville Area School District. Posted: 2/9/2016. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Molan, Danielle, Vocal Music Director for the Coatesville Area Senior High School. Posted: 10/5/2017. Salary: \$5,500 (pro-rated). Effective: 10/24/2017. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 2) Finkbohner, Kristen, Teacher for Reeceville Elementary School. Effective: 10/9/2017—10/16/2017.
- 3) Groff, Janene, Teacher for North Brandywine Middle School. Effective: 11/13/2017—12/21/2017.

4. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Involuntary Transfer of:

a. FEDERATION

- 1) Baynard, Robert, move from B Custodian for Scott Middle School to Coatesville Area Senior High School. Effective: 10/30/2017.
- 2) Bookman, James, move from A Custodian for Rainbow Elementary School to Scott Middle School. Effective: 10/30/2017.
- 3) Harper, Kenneth, move from B Custodian for Rainbow Elementary School to Scott Middle School. Effective: 10/30/2017.
- 4) Hurst, Myia, move from B Custodian for Scott Middle School to Coatesville Area Intermediate High School. Effective: 10/30/2017.
- 5) Paup, Robert, move from B Custodian for Rainbow Elementary School to Scott Middle School. Effective: 10/30/2017.
- 6) Wilson, Donald, move from B Custodian for Rainbow Elementary School to Coatesville Area Senior High School. Effective: 10/30/2017.

3. EDUCATION COMMITTEE (Deborah Thompson, Chair)

- A. Out-of-State Trip & Sunday Game - She Got Game – Girls’ Varsity Basketball Team**
RECOMMENDED MOTION: That the Board of School Directors approves the participation in an out-of-state basketball tournament.
- B. Martin Luther School - Student Contracts – 10007153, 10006538 and 10006578**
RECOMMENDED MOTION: That the Board of School Directors approves the Independent Contractor’s contracts with the Martin Luther School for students 10007153, 10006538 and 10006578.
- C. Bayada - Independent Contractor Contracts – 10006868, 10011119 and 10013969**
RECOMMENDED MOTION: That the Board of School Directors approves the contracts with Bayada Home Health Care Inc. for students 10006868, 10011119 and 10013969.
- D. Sunday Wrestling Meet - Varsity Team**
RECOMMENDED MOTION: That the Board of School Directors approves the request to attend a regular season holiday tournament.
- E. Out-of-State Overnight Wrestling Meet - Varsity Team**
RECOMMENDED MOTION: That the Board of School Directors approves the request to attend an out-of-state overnight wrestling tournament.

- F. **Field Trip – Family & Consumer Science Elective Course-Child Development at CASH**
RECOMMENDED MOTION: That the Board of School Directors approves the request for a field trip for Child Development preschool students at C.A.S.H.S.
- G. **Kutztown University – Affiliation Agreement for Teacher Preparation**
RECOMMENDED MOTION: That the Board of School Directors approves the Affiliation Agreement for Teacher Preparation between CASD and the College of Education at Kutztown University.
- H. **Sunday Band Competitions – C.A.S.H. Band**
RECOMMENDED MOTION: That the Board of School Directors approves the request to attend two (2) Sunday band competitions, as presented. (*Confidential Enclosure*)
4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)
- A. **Request to Waive Fees – Back to School Event – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$1,770.00 for the Back to School Event at Scott Middle School on Friday, August 3, 2018.
- B. **Request to Waive Fees–Bert Bell Football Memorial Conf. Championships–CASH**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$520 for use of the football stadium on Saturday, November 18, 2017.
- C. **Request to Waive Fees – YMCA Believe & Achieve Program – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$161,552.00 for the YMCA of Greater Brandywine Believe & Achieve [After School] Program to be held at Scott Middle School through June 8, 2018.
- D. **Field Turf Retainer Contract – Fears | Nachawati Law Firm, PLLC**
RECOMMENDED MOTION: That the Board of School Directors approves the Attorney’s Retainer Contract with Fears | Nachawati Law Firm, PLLC. There will be no up-front case expenses.
5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)
- A. **Policy 901 – Public Relations Objectives – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 901.
- B. **Policy 902 – Publications Program – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 902.

- C. **Policy 903 – Public Participation in Board Meetings – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 903.
- D. **Policy 903.1 – Circulation of Material at Board Meetings – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 903.1.
- E. **Policy 904 – Public Attendance at School Events – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 904.
- F. **Policy 905 – Citizen Advisory Committees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 905.
- G. **Policy 906 – Public Complaints – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 906.
- H. **Policy 907 – School Visitors – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 907.
- I. **Policy 908 – Relations with Parents/Guardians – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 908.
- J. **Policy 909 – Municipal Government Relations – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 909.
- K. **Policy 910 – Community Engagement – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 910.
- L. **Policy 911 – News Media Relations – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 911.
- M. **Policy 912 – Relations with Educational Institutions – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 912.
- N. **Policy 913 – Non-School Organizations/Groups/Individuals – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 913.
- O. **Policy 914 – Relations with Intermediate Unit – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 914.

- P. Policy 915 – Booster Clubs – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 915.
- Q. Policy 916 – Volunteers – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 916.
- R. Policy 920 – Parental/Family Involvement – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 920.
- S. Website Accessibility Policy**
RECOMMENDED MOTION: That the Board of School Directors approves the Website Accessibility policy, as presented. (*Enclosure*)

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*